



UNITED STATES DEPARTMENT OF AGRICULTURE
AGRICULTURAL MARKETING SERVICE
MILK MARKET ADMINISTRATOR

VACANCY ANNOUNCEMENT 22-07

**IT Analyst
(SQL Server DBA/.NET C# Developer)**

Series/Grade: OCC – 3340 MA 16

(Note: Not GS equivalent)

Opening Date: 7/5/2022

Starting Salary Range: (MN) \$76,834 - \$100,777
(IL) \$79,093 - \$103,741

Closing Date: 7/19/2022

Type of Appointment: Excepted Service

Duty Location: Minneapolis, Minnesota
Naperville, Illinois

Who May be Considered: Open to all qualified U.S. citizens

Position Type: Permanent Full-time

Supervisory Status: None

Promotion Potential: MA 18

Primary Duties:

The person in this position will function as an IT Analyst with the following primary duties:

- Planning, designing and developing new feature functionality for software applications per customer or internal specifications
- Manage, configure, and maintain database SQL servers and processes.
- Monitor system's health and performance.
- Ensure high levels of performance, availability, sustainability, and security.
- Refine and automate regular processes, track issues, and document changes.
- Assist developers with query tuning and schema refinement.
- Develop new Web or Windows applications with programming skills in C#.Net using Visual Studio 2012 or higher
- Document projects sufficiently for internal and external use.
- Provide on-going maintenance and support for existing applications.
- Analyze, solve, and correct issues in real time

Note: One position to be filled either in Minneapolis, Minnesota or Naperville, Illinois

Basic Requirement:

Applicants should be sure that their application materials specifically address all of the basic and professional experience listed below. Failure to do so will disqualify the applicant based on failure to meet the basic qualifications of the position.

Applicants must have at least **3 years of general experience**, such as (1) work which required a general understanding of administrative functions or management practices and processes, or (2) an ability to work or deal effectively with individuals or groups of persons, or (3) skill in analyzing problems, identifying relevant factors, gathering pertinent information, and recognizing solutions.

Professional Experience Qualification Requirements:

In addition to the above-stated basic requirement, in order to qualify at the MA 16 level, applicants must have had **2 years of specialized experience performing ALL** the following duties in information technology.

- Experience as a DBA and as .Net C# Developer
- Experience with SQL Server administration
- Experience with performance tuning and optimization, backups and recovery models, high availability and disaster recovery options for SQL Server.
- Experience with ETL tools and processes (SSIS, Informatica, OWB, etc.)
- Experience writing, understanding, and troubleshooting complex queries and stored procedures
- Experience designing, managing, and writing reports, reporting tools, and reporting servers (SSRS, Crystal Reports, etc.)
- Experience developing windows/web applications and languages (C#, ASP.NET, JSP, JavaScript, jQuery, HTML, and etc.)
- Experience creating and executing end-to-end testing plan for both applications and databases
- Experience that demonstrates the ability to work and communicate effectively with individuals and groups

Evaluation Criteria:

Basically qualified applicants will be further evaluated against these criteria to determine the best qualified. Applicants should address each of the evaluation criteria in their resume or other application documents. Include information concerning duties, responsibilities, accomplishments, training, and/or coursework pertaining to the following:

1. Understanding design framework (ASP.NET, JSF, Angular, etc.)
2. Understanding MVC Architecture pattern
3. Experience and knowledge about business intelligence (PowerBI SSAS, etc.)
4. Ability to focus on deadlines and deliverables. The ability to find the bad defects and bugs quickly.

Special Conditions or Requirements:

- **U.S. Citizenship required.**
- Position is in the excepted service under Schedule A authority.
- A one-year probationary period is required.
- Selection is subject to completion of a favorable security investigation and fingerprint check.
- Males born after 12/31/59 must be registered or exempt from Selective Service.
- Direct Deposit required.
- Occasional overnight travel required. Mileage, lodging and per diem paid.
- No relocation expenses will be paid.
- This is a non-bargaining unit position.

COVID-19 Vaccination Requirement and Additional Information: To ensure compliance with an applicable preliminary nationwide injunction, which may be supplemented, modified, or vacated, depending on the course of ongoing litigation, the Federal Government will take no action to implement or enforce the COVID-19 vaccination requirement pursuant to Executive Order 14043 on Requiring Coronavirus Disease 2019 Vaccination for Federal Employees. Therefore, to the extent a Federal job announcement includes the requirement that applicants must be fully vaccinated against COVID-19 pursuant to E.O. 14043, that requirement does not currently apply. Federal agencies may request information regarding the vaccination status of selected applicants for the purposes of implementing other workplace safety protocols, such as protocols related to masking, physical distancing, testing, travel, and quarantine

Application information:

How to Apply: Send a resume and other application materials to the address listed below. The following information is needed to evaluate your qualifications:

- Full name, mailing address and day and evening phone numbers (with area codes) and e-mail address.
- Highest education level achieved. Specify:
 - Name of educational institution, city, state
 - Date or expected date of completion of degree requirements
 - Type of degree received
- Copy of technical certifications. (if applicable)
- Copy of college transcripts. (if applicable)
- Paid and nonpaid work experience related to basic qualifications including specialized experience requirements.
- Veterans' Preference. (if applicable)

Applicants should submit all of the requested information to:

Linda Silvola
Market Administrator's Office
1600 W. 82nd Street, Suite 200
Minneapolis, MN 55431-1420
Phone (952) 277-2346
Fax: (952) 881-6900
Email: employment@fmma30.com

All application materials must be received by the closing date. If your application does not contain all of the requested information, you may lose consideration for the position.

If you would like more information about the position please contact Cuong Dang at (952) 346-3535.

Benefits:

The full-time benefits of this position include enrollment in the Federal Employees Retirement System (FERS) and Federal Thrift Savings Plan 401(k), health, life, dental and vision insurance. Health and Dependent Care Flexible Spending Accounts; flexible work schedules; annual (vacation) and sick leave; Federal paid holidays.

This position is eligible for telework as determined by agency policy.

Veteran's Preference

If you served on active duty in the United States military and were separated under honorable conditions, you may be eligible for veterans' preference. If your service began after October 15, 1976, you must have a Campaign Badge, Expeditionary Medal, or a service-connected disability. To claim 5-point veterans' preference, submit a copy of your DD-214, Certificate of Release or Discharge from Active Duty, or other proof of eligibility. To claim 10-point veterans' preference, attach an SF-15, Application for 10-Point Veterans' Preference, plus the documentation required by the form. A copy of this form can be obtained at www.opm.gov/Forms/ or by contacting Linda Silvola at (952) 277-2346.

Equal Employment Opportunity Policy

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotope, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination, write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD).

USDA is an equal opportunity provider and employer.

Reasonable Accommodation Policy

Federal agencies must provide reasonable accommodation to applicants with disabilities where appropriate. Applicants requiring reasonable accommodation for any part of the application and hiring process should contact Linda Silvola, (952) 277-2346. Determination on requests for reasonable accommodation will be made on a case-by-case basis.

A reasonable accommodation is any change to a job, the work environment, or the way things are customarily done that provides an equal employment opportunity to an individual with a disability. Under the rehabilitation Act of 1973 the Equal Employment Opportunity Commission (EEOC) must provide reasonable accommodations:

- When an applicant with a disability needs an accommodation to have an equal opportunity to complete for a job;
- When an employee with a disability needs an accommodation to perform the essential functions of the job or to gain access to the workplace: and
- When an employee with a disability needs an accommodation to enjoy equal access to benefits and privileges of employment (e.g. details, trainings, office-sponsored events).

Legal and Regulatory Services

Social Security Number - Your Social Security Number is requested under the authority of Executive Order 9397 to uniquely identify your records from those of other applicants who may have the same name. As allowed by law or Presidential directive, your Social Security Number is used to seek information about you from employers, schools, banks, and others who may know you. Failure to provide your Social Security Number on your application material will result in your application not being processed.

Privacy Act - Privacy Act Notice (PL93-579): The information requested here is used to determine qualifications for employment and is authorized under Title 5 U.S.C. 3302 and 3361. **Signature** – Before you are hired, you will be required to sign and certify the accuracy of the information in your application.

False Statements – If you make a false statement in any part of your application, you may not be hired; you may be fired after you begin work; or you may be subject to fine, imprisonment, or other disciplinary action. **Selective Service** – If you are a male applicant born after December 31, 1959, you must certify that you have registered with the Selective Service System, or are exempt from having to do so under the Selective Service Law.